

1. Security deposit lodgement form

House sitter security deposit

(to be paid by house sitter)

Deposit amount (and currency)

Type of payment

eg. cheque, money order, cash etc

Address of premises covered by this agreement

Date

Home owner section

Home owner name

Home owner address

Home owner telephone number

Home owner email address

Home owner signature

House sitter section

House sitter name

House sitter address

House sitter telephone number

House sitter email address

House sitter signature

House sitter refund (only to be filled out at end of house sitting assignment)

Original deposit paid:

Subtract house sitters' liabilities:

Add house sitters' expenses:

Total amount of refund:

1.1 Lodging the security deposit lodgement form with a third party

Use this part of the form if you're going to be lodging the deposit with a third party for safe keeping. In the event of a dispute between home owner and house sitter at the end of the house sitting assignment the person nominated to hold the deposit agrees to mediate.

In the event of any dispute with regard to an entitlement to any or all of the bond hereby submitted, i/we accept that [enter name] reserves the right to act as mediator, and will deduct any costs incurred in resolving said dispute.

Third party bond holder

Name

Telephone number

Address

Email address

Signature

Date

Copies of this form should be held by each party for reference

2. House sitter expense claims

This form to be used to list the house sitter's expenses in the care and upkeep of the property and the animals listed in this agreement. The house sitter should keep an itemised list of such expenses as well as a receipt for each item.

Claim for the following costs and purchases:

Claim description	Cost
Total	

3. House sitter liability claims

This form to be used to list the house sitter's liabilities during the house sitting assignment. These could include any accidental loss or damages to the home owner's property.

Claim description	Cost
Total	

Total deductions:

Currency and amount of refund (eg us\$489):

Type of payment (eg cheque, money order, cash):

Address of premises:

Name of home owner/s:

Home owner nominated contact person:

Name/s of house sitter/s (only list house sitter here who have contributed to the deposit and will be receiving the refund)

Signature of home owner:

Signature of mediator:

Signature of home owner nominated contact person:

Signature of house sitter/s:

House sitter forwarding contact details:

Postal address:

Phone:

Email address: